

## **Shepherdstown Historic Landmarks Commission**

Shepherdstown is seeking volunteers to serve on the Town's Historic Landmarks Commission.

The Commission, a component of Shepherdstown government, collaborates with town elected officials to oversee the preservation of the Shepherdstown Historic District, which comprises the entire Town and a small number of parcels immediately adjacent to the town.

The Commission reviews proposals for new structures and changes to existing structures in the historic district to ensure that the exterior architectural features are in keeping with District requirements and Town Ordinances. The Commission also works to preserve Shepherdstown's historic structures, landscapes, and other significant architectural elements by providing educational materials and programs, administering the certificate of appropriateness process, and engaging in activities that promote historic preservation.

The Commission consists of up to five members appointed by the Mayor and Town Council. Members are appointed for three-year terms.

The Commission typically meets on the second Monday of each month at 6:00pm at the Town Hall.

### Eligibility:

It is helpful for Commissioners to have a special interest, experience, or education in history, architecture, real estate or law.

Commissioners are not required to be residents of Shepherdstown.

### Apply:

Please download and complete the application [form](#) to apply for appointment to the Commission.

Please submit the completed forms to: [aboyd@shepherdstown.gov](mailto:aboyd@shepherdstown.gov), or mail / hand deliver to Amy L. Boyd, Town Clerk, at Town Hall, 104 N. King Street (P.O. Box 248), Shepherdstown, WV 25443.

Please contact Amy L. Boyd, Town Clerk, with any questions at 304-876-2398 or [aboyd@shepherdstown.gov](mailto:aboyd@shepherdstown.gov).