



Shepherdstown WEST VIRGINIA

Shepherdstown Parks & Recreation Committee MINUTES

July 28, 2026

Town Hall

Members Present: Tobi Moriarty, Adam Thomas, & Cheryl Roberts

Staff Present: Gino Sisco

The meeting was called to order at 11:06 a.m. by Chair, C. Roberts

T. Moriarty moved to approve the agenda; A. Thomas seconded. Motion approved; No objections.

T. Moriarty moved to approve the May 26, 2026, minutes as distributed/sent; A. Thomas seconded. Motion approved; No objections.

No Visitors in person or via Zoom.

Unfinished Business:

- a. C. Roberts reported that all is well at Bane-Harris Park, and since she walks her dog past the Doggie Bag dispenser, she notifies Public Works staff of the need to replace. The grass is cut regularly; the basketball court area is used daily for various activities; the playground is used daily, as well as the fairy garden area.
- b. C. Roberts reported that Cullison Park is used daily and there are zero alerts or issues.
- c. C. Roberts reported that the "Library Park" has been added to the agenda because we have neglected to report, since the Welcome Center has become the focus. It is very noticeable that the "iconic" crabapple tree needs to be better maintained. It was mentioned that Jamie Byron has been pruning it and mentioned the tree may not last much longer. C. Roberts will follow up with Jamie and the Tree Commission and provide an update at the next meeting.
- d. T. Moriarty reported that Riverfront Park is looking normal and hopes that the "Maryland" side caretakers remove the brush which has built up over
- e. A. Thomas and C. Roberts reported that Rumsey Park is in the best condition for many years. A. Thomas reported that he reviewed the content for the James Rumsey replacement panel and the verbiage is acceptable. C. Roberts agreed and will forward the proposed information to the mayor, town administration, and town council members for review, edits, and/or approval. If acceptable, the request for funding will proceed. C. Roberts reported that Phase III, Step 1 is almost complete and waiting for the asphalt to become available for paving. The bike rack "may" have to be adjusted to accommodate accessibility to the designated parking space. We are unsure why the installer did not recognize the parking space designation/symbol. A plan is in place to designate one of the two new spaces for greater accessibility. C. Roberts will request an update for the proposed historic bridges panel.
- f. C. Roberts reported that Viola Devonshire Park does not appear to be used, at least during various "visits". Intern Hunter Whetzel was not present, and C. Roberts will follow up with him regarding any updates in coordinating with Lambda Chi Alpha Fraternity.



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- g. A draft survey, authored by A. Thomas and T. Moriarty, has been placed on hold until such time as the mayor and Town Council are prepared to begin discussing an architectural plan for the land willed to the town by Jay Hurley 3+ years ago. C. Roberts will follow up the mayor.

2. New Business:

- a. Although there were no items on the agenda, a few items around the parks have been observed within the past month.
 - i. BOLO for a male with a bicycle with bags. The person hangs around Rumsey Park and appears to be lost or out of place. The same male has been observed with a least one different type of bicycle. C. Roberts will alert the Police Chief.
 - ii. Motorcycles revving up along Mill Street by way of High Street are reported as violating the noise ordinance. C. Roberts will report to the Police Chief.
- b. C. Roberts has requested a posting announcing a committee member vacancy. Additionally, she is hoping that the mayor appoints another Town Council Member to the committee.

Next Meeting – August 25, 2026 @ 11:30 a.m. – Location - TBD

3. A. Thomas moved to adjourn; T. Moriarty seconded; No Objections. Meeting adjourned at 11:43 a.m.

Respectfully Submitted,

Cheryl Roberts, Chair

Parks & Recreation Committee