Corporation of Shepherdstown
Parks & Recreation Agenda
Tuesday, October 27, 2026
1:00 p.m.
Town Hall
104 N. King Street

Join online by Zoom:
https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8PknIig4oZKNXa8i.1
Meeting ID: 860 6712 0451
Passcode: 818383

Or join by telephone:
Dial: (301) 715-8592

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – August 25, 2026 (September Mtg Cancelled)
4. Welcome Visitors:
5. **Unfinished Business:**
    a. Bane-Harris Park – C. Roberts
    b. Cullison Park – C. Roberts
    c. Library Park - C. Roberts
    d. Riverfront Park – T. Moriarty
    e. Rumsey Park – A. Thomas/C. Roberts
        i. Phase III, Step 1- Complete
        ii. Bike Rack - Complete
        iii. Follow-Up – James Rumsey Replacement Panel
        iv. Follow-Up – Historic Bridges Panel
    f. Viola Devonshire Park – C. Roberts

6. **New Business:**
    a. New Members (Town Council & Town Resident)
        i. Appointed by Mayor – Welcome Ashleigh Sanders
        ii. Vacancy Application – Posted
    b. Funding Request: Engineering Study – Rumsey/Riverfront Trail
    c. Rumseyann Society – Request for Signage w/ QR Code at Rumsey Park
    d. Request for Tree Planting –(Replacement for previous Oak Tree)
7. **Other Topics for Future Planning**
8. **Next Meeting – December 1, 2026 @ 1:00 p.m. –Town Hall (No meeting Thanksgiving Week)**
9. **Adjournment:**

Shepherdstown WEST VIRGINIA

MINUTES

Shepherdstown Parks & Recreation

August 25, 2026

Members Present: Adam Thomas, Tobi Morarity, Cheryl Roberts

Town Hall Staff Present: Gino Sisco

The meeting, with a new posted time and location was called to order at 11:15 a.m.

Motion to approve agenda made by A. Thomas; Seconded by T. Morarity. No objections; motion carried.

Motion to approve minutes of the July 28, 2026, made by T. Morarity; Seconded by A. Thomas. No objections; motion carried.

No Visitors were in attendance.

Unfinished Business:

Bane-Harris Park – C. Roberts reported that the park is being used. Video and photos were noted as recent use of all areas at the same time. Weekly grass cutting and trim are regular and the park is in good shape.

Cullison Park – C. Roberts reported that during her last observation, all was well. T. Moriarty reported that her recent visit, the grass needs to be cut to keep ticks under control. Whis information will be passed along to Public Works.

Library Park - C. Roberts reported findings from discussion with Jamie Byron regarding the iconic tree and its condition and status. C. Roberts will report to the Tree Commission the findings offered by citizen, Jamie Byron that the tree is in its "Early state of decline –perhaps another 10 years; not 30 years. There is a plan to extend its life by clearing it out –over a 5-year period." It was noted that Tree Commission Chairperson, Robin McGrorey is a retired Arborist, and the commission has a multi-year plan for the tree. Upon investigation and recommendation of the Tree Committee, Parks & Recreation will support future action.

Riverfront Park – T. Moriarty reported that there was a person hanging out regularly. The person may have been either a canal walker or biker, although no bike observed. A. Thomas also reported "a lady hanging out regularly". Shepherdstown Police were aware; no incidents reported. It was noted that since DNR only leases the parking lot and the boat ramp it may be difficult to monitor this type of observance.

Rumsey Park – A. Thomas reported that the two new parking spaces are complete which completed Phase III, Step 1. At this time, P&R will ask the mayor for permission to submit a request for painted lines to separate the two spaces. If visitors are unable to exit their vehicle from the exiting handicapped space, the space on the opposite end may be used.

A. Thomas reported that he communicated with Nick Blanton, who initially offered content for the James Rumsey replacement panel/marker. A draft document is being submitted to the mayor for review and further comment before presenting and approval by Town Council.

C. Roberts reported on the Historic Bridges Panel project is in progress and additional information will be offered and/or presented by the Historic Landmarks Commission and/or the mayor.

C. Roberts reported that Enrico Caruso of Shepherdstown Rotary requested to plant flowers, mulch, and granite stone steps around the WV Swing. Hank Walters had previously requested. The result from the mayor is that monetary donations and ideas are welcomed. However, any work performed will be upon approval of Town Council and performed by either Public Works staff or sub-contracted by an approved contractor. T. Moriarty commented that the bare area be covered using hydro seed or sod be used to fill initially and recommendation can be made thru P&R Committee for further efforts of maintenance and beautification.

Viola Devonshire Park – C. Roberts – Previously reported information indicates assistance from Lamda Chi Alpha fraternity at Shepherd University. Due to a possible shortage of time or resources, C. Roberts will request assistance from our Public Works Department.

New Business

New Members – A request for new town membership is available on the town's website for anyone interested.

A Town Council Member is interested in filling the vacancy left by Marty Amerikaner. C. Roberts will connect with the Member to confirm membership particularly since a new time has been utilized for the second month with a question of availability. The committee will offer flexibility if the latest 11:00 a.m. timeslot is unavailable and adjust accordingly.

Funding Request for an Engineering Study – James Rumsey Trail -Easement to Riverfront Park's boat launch. Informal discussion regarding am email from Lois Spreen, Chairperson of our Age Friendly Shepherdstown, the attached letter of support to fund a study for feasibility and routing between two properties, from Rumsey Park to Riverfront Park.

Other Topics for Future Planning -Other than the business above, there are no other topics at this time.

Next Meeting (Proposed until New Council Member confirmation) – either September 22, 2026, or October 27, 2026 - Time TBD

Motion by A. Thomas and seconded by T. Moriarty to adjourn. No objection. Meeting adjourned at 11:57 a.m.

Respectfully Submitted by:

Cheryl Roberts, Chairperson

Parks & Recreation Committee