Corporation of Shepherdstown
Agenda for Joint Meeting of the Water and Sanitary Boards
Thursday, October 22, 2026
6:30 P.M.
Town Hall 104 N. King Street

Join online by Zoom:
https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1

Meeting ID: 860 6712 0451
Passcode: 818383

Or join by telephone: Dial: (301) 715-8592

1. Call to Order

2. Visitors

3. Board Members Present

Sanitary Board

Water Board

4. Minutes September 24 Regular Meeting

Vote – Sanitary Board

Vote – Water Board

5. Flow and Quality Reports

Explanation of the difference between the monthly average of gallons of water pumped from the water plant and the amount entering the sewer plant, and has this changed overtime.

Comparison of the above statistics with the volume of water that is billed to customers.

6. Financial Reports

7. Old Business

a. Methodology for charging intraplant water and sewer usage.

b. Discussion of Water Rate Increases and timeline for application to PSC

c. Status of study of Water Department capacity fees and long-term capital needs.

d. Status of the Water and Sanitary Departments annual reports to the Public Service Commission.

e. Hydrant Report

f. Suggestions for topics that the grant writing contractor should pursue.

8. New Business

a. Step One Application for Colonial Hills phase 3 & 3A Alternate Mainline Line Extension Agreement

b. Report on actions taken by Town Hall to alert customers about the October 14-15 service disruption.

9. Summary for Town Council

10. Next meetings

11. Adjourn