



Shepherdstown
WEST VIRGINIA

TOWN HALL
104 N. King Street
P.O. Box 248 (mail)
Shepherdstown, WV 25443
304-876-2312

Age Friendly Shepherdstown Meeting Agenda

Wednesday, September 16, 2026

1:30 p.m.

Zoom Only

Join online by Zoom:

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

Or join by telephone:

Dial: (301) 715-8592

Meeting ID: 860 6712 0451

Passcode: 818383

1. Call to Order
 2. Introductions as needed
 3. Review/approval of August 19, 2026, minutes
 4. Old Business
 - Pedestrian Plaza updates
 5. New Business (defer to October mtg)
 - Committee vs Advisory structure
 - Crash Studio
 6. Other
 7. Next Meeting – October 21, 2026
 8. Adjournment
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Age-Friendly Shepherdstown (AFS) Minutes
August 29, 2026 1:30 p.m.
Zoom Only

1. Attendees:

Members Attending: Leigh Ann Evanson, Jan Hafer, Lois Spreen, LouAnn Stovall, Marcy Bartlett
Staff Attending: Gino Sisco, Amy Boyd
Guest: Elise Baach

2. Introductions: Amy Boyd, Town Clerk, has a new responsibility as our Town liaison and will be regularly attending our meetings. Elise Baach, Shepherdstown resident, was introduced when she joined the meeting to participate in the discussion of the Pedestrian Plaza. Three other individuals joined the meeting and shortly thereafter disrupted the meeting which resulted in temporarily shutting down our Zoom link and sending out a new link to participants.

3. Minutes: The minutes of the July committee meeting were approved.

4. Old Business:

- a) Meeting schedule:** All committee members were present at today's meeting and agreed to keep the meeting schedule as posted through the end of the year.
- b) 2026 Action Plan Tracker:** Members have provided input on template. Work is still needed to prioritize focus of the committee for the near term.
- c) 2026 Action Plan Finalization:** The Mayor and SAIL support letters have been incorporated into the 2026 Action Plan and the plan has been sent to AARP. A copy will be sent to Amy Boyd to post on the Town website and to AFS committee members.
- d) Other –** Since our last meeting, four support letters were provided by AFS for grant proposals. Two proposals were for engineering studies for sidewalk improvements, another was for an engineering study for a recreational path, and one for planning for evacuation and notification plan for rail safety.

5. New Business:

- a) Crash Studio –** Committee members were impressed with Strong Town's Crash Studio as a grass roots process to review the intersection in town when a community member lost their life. All felt this would be a positive exercise. Timing to start this would be later in the year. Leigh Ann is continuing to explore this for AFS.
- b) Pedestrian Plaza Survey –** Leigh Ann provided an overview of work she and Asleigh Sanders are doing to draft a survey and surveying process to solicit feedback on the pedestrian plaza. They are also providing support to Karl Musser, Project Manager on an evaluation framework.

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Elise Baach, joined the meeting to ask AFS to reconsider its role in the evaluation of the pedestrian plaza pilot and adopt a resolution asking the town to use an established, bias-free framework and selection criteria to evaluate the project. She believed this would avoid a perception of a conflict of interest that could undermine the project.

In response, it was clarified that AFS is not responsible for the overall evaluation of the pedestrian plaza and that the evaluation would be managed by the town staff and subsequent recommendations presented to Town Council. AFS will provide support in data collection – specifically feedback from individuals using the plaza. AFS is one of several inputs that will be used to help the town assess the pilot. Other inputs will include data from traffic study, costs incurred, business impacts, safety , etc.

6. Next Meeting: September 16, 2026 at 1:30pm via ZOOM