

SHEPHERDSTOWN TOWN COUNCIL MEETING AGENDA

Wednesday, August 12, 2026 – 6:30 p.m.

Town Hall – 104 North King Street

Join online by Zoom:

<https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8Pknlig4oZKNXa8i.1>

Or join by telephone:

Dial: (301) 715-8592

Meeting ID: 860 6712 0451

Passcode: 818383

Revised by removing item 8. g. i. Potential Donation of Structure

1. Call to Order

2. Attendance

3. Approval of Minutes

- a. Regular Town Council Minutes of July 8

4. Public Comment Period

- a. [Registered speakers / public comment item]

5. Public Hearings

- a. Second Reading of Planned Unit Development Ordinance Amendment and Replacement (continued)
- b. First Reading of an Amendment to Chapter 13 of the Code of Shepherdstown for the Adoption of the 2018 International Property Maintenance Code

6. Mayor's Report and Proclamations

7. Ongoing Business

- a. Market House Plaza Pilot – Update
- b. Flower Bed Maintenance – Update
- c. Purchase of former Shepherdstown Elementary School Property – Update
- d. Town Council Member Committee Assignments
- e. Resolution on Updated Town Council and Town Committee Procedures - Update
- f. Town Council Planning Retreat – Discussion

8. New Business

- a. Designation of Working Group on the Oversight of Three Town-Owned Properties:
Shepherdstown Train Station; Enter Hotel; and Historic Market House Building
- b. Contract for Consultant Services for Grant Writing and Advocacy
- c. Special Events Requests – Votes
 - i. Constitution Day Parade – September 19
 - ii. Town Run Rubber Ducky Race – September 20
 - iii. Appalachian Heritage Festival – September 25-26
 - iv. Shepherd University Homecoming Parade – October 17
- d. Overview by Experience Shepherdstown of Plans for Fall Festivities including Boo Fest
- e. Volunteer Applications – Vote
 - i. Tree Commission
- f. Community Grant Applications – Vote
 - i. Jamie Byron for Landscaping of Shepherd University Parcel Adjacent to the Wall
 - ii. Shepherdstown Chess Club for Tournament
- g. Donations to the Town
- h. Town Applications for Grants – Status
- i. Resolution on Update to On-Line Display of Town Ordinances - Vote

9. Town Staff / Department Reports

- a. Department Reports
- b. Town Financial Status
- c. Approval of Town Expenditures

10. Reports by Committees, Commissions, and Boards

Draft and/or approved meeting minutes

- a. Age Friendly Shepherdstown
- b. Finance Committee
- c. Grants Committee
- d. Historic Landmarks Committee
- e. Parks and Recreation Committee
- f. Personnel Committee
- g. Public Works Committee
- h. Tree Commission
- i. Water Board
- j. Sanitary Board

11. Adjournment