AGENDA
Shepherdstown Parks & Recreation
December 1, 2026 @ 1:00 p.m.
Location–Town Hall

Join online by Zoom:
https://us06web.zoom.us/j/86067120451?pwd=fWNLscmYpiOmof8PknIig4oZKNXa8i.1
Meeting ID: 860 6712 0451
Passcode: 818383

Or join by telephone:
Dial: (301) 715-8592

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 27, 2026
4. Welcome Visitors:
5. Unfinished Business:
    a. Bane-Harris Park – C. Roberts
    b. Cullison Park – C. Roberts
    c. Library Park - C. Roberts
    d. Riverfront Park – T. Moriarty
    e. Rumsey Park – A. Thomas/C. Roberts
        i. Follow-Up – Historic Bridges Panel/Interpretive Sign – Dr. Alexander
        ii. Follow-Up – James Rumsey Replacement Panel
        iii. Rumseyan Society –QR Code at Rumsey Park
        iv. Funding Request: Engineering Study – Rumsey/Riverfront Trail
        v. Tree Planting –(Replacement for previous Oak Tree)
    f. Viola Devonshire Park – C. Roberts
6. New Business
    a. Vacancy Application(s)

7. Other Topics for Future Planning
8. Next Meeting – February 23, 2027 @ 1:00 p.m. –Town Hall
9. Adjournment

MINUTES
Shepherdstown Parks & Recreation
October 27, 2026

1. Attendees: Cheryl Roberts, Chair; Tobi Moriarity, Ashleigh Sanders, Adam Thomas, and Gino Sisco, Town Staff.

2. The meeting convened at Town Hall and called to order by the chair at 1:00 p.m.

3. Motion by T. Moriarity to approve the agenda; seconded by A. Thomas; No objections; Motion approved.

4. Approval of Minutes – August 25, 2026 (September Mtg Cancelled). Adam motion to approve; Cheryl seconded.

5. Welcome Visitors: Traci Morris.

6. Unfinished Business:

    a. Bane-Harris Park – C. Roberts reported that the park is being used daily, especially the playground area. The equipment has been wall-maintained, as expected

    b. The basketball court is used several times a week, with a couple of uses of the Pickle Ball Court. There is a need for weeding and refreshing the mulch in the playground area, particularly beneath the equipment. Cheryl will send an email to Gino and Woody Coe as a reminder.

    c. Cullison Park – C. Roberts reported that the walking trail is being used regularly, and the equipment has been well-maintained, as expected. A memorial bench was installed last Sunday and the location is perfect. Cheryl will include in her email to Gino and Woody, as reminder for weeding and mulch refreshing. Going forward, Adam will visit and report on Cullison Park since Rumsey is next door.

    d. Library Park - C. Roberts reported that the park area has been well-maintained by the Welcome Center staff. The tree is being monitored by the Tree commission members.

    e. Riverfront Park – T. Moriarty reported that people have been gathering closer to the river area and have left clothing, bottles, cans, etc. Adam mentioned that Shepherdstown Rotary has been involved with minor maintenance. Ashleigh and friends performed a clean-up recently and there is a need for trash receptacles.

    f. Rumsey Park – A. Thomas - Adam reported that everything looks great, hydrants, parking spaces. Wall looks great --- Forsythia area, etc.

        i. Phase III, Step 1- Complete - CLOSED

        ii. Bike Rack – Complete - CLOSED

        iii. Follow-Up – James Rumsey Replacement Panel - C. Roberts reported that there she has not received any information in following up with the content for the panel that was submitted to the mayor. This item will remain until additional information is received.

        iv. Follow-Up – Historic Bridges Panel – C. Roberts reported that she has not received any information regarding Dr. Alexander and Doug Perks' donation submission to the town for the acquisition and/or approval for the panels. This item will remain until additional information is received

g. Viola Devonshire Park – C. Roberts reported that Town Hall Intern, Hunter Whetzel, along with the Lambda Chi Alpha fraternity at Shepherd University have been trying to obtain help on the weekends. Cheryl will contact Public Works seeking assistance with maintenance of this park. For future report, Ashleigh offered to report on this park.

7. New Business

   a. New Members (Town Council & Town Resident)

      i. Appointed by Mayor – Welcome Ashleigh Sanders – Ashleigh's membership was welcomed and well-received.

      ii. Vacancy Application – This position is posted on the Town's website and Cheryl reported that she believes at least one resident is interested. She will re-connect for confirmation and completion of the application.

   b. Funding Request: Engineering Study – Rumsey/Riverfront Trail – Waiting for an update on the status of the request. Will retain as "Old Business" for future.

   c. Rumseyan Society – Request for Signage w/ QR Code at Rumsey Park

      i. Committee agreed upon recommendation for the QR Code to be an opportunity to integrate this on existing panels that are planned, as opposed to a new sign.

   d. Request for Tree Planting – (Replacement for previous Oak Tree)

      i. This item will move forward for comments from the Tree Commission.

8. Other Topics for Future Planning

   a. No additional topics were discussed.

9. Next Meeting – December 1, 2026 @ 1:00 p.m. –Town Hall

10. Adjournment: Motion by T. Morarity to adjourn; seconded by A. Thomas. No objections; motion passed. Metting adjourned at 1:54 p.m.

Respectfully Submitted by:

Cheryl Roberts, Chair

Parks & Recreation Committee